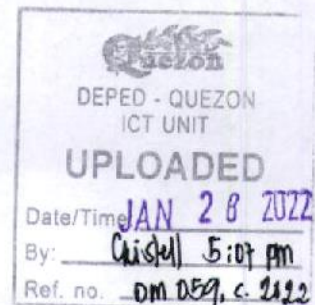




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



27 January 2022

DIVISION MEMORANDUM
 DM No. 059, s. 2022

MEETING OF PRESS RELEASE AND FIELD CORRESPONDENTS (PREFIC) ON PLAN ADJUSTMENT AND 2022 SGOD-SMME PROJECT LAUNCH

To: OIC-Assistant Schools Division Superintendents
 Division Chief, SGOD
 Press Release and Field Correspondents
 All Others Concerned

1. With reference to Division Memo No. 25, s. 2022 concerning the online pre-planning activity of the Press Release and Field Correspondents (PREFIC), this Office, through the SGOD (Division Information Office function), will conduct a limited face-to-face meeting on **February 14, 2022** at Sevilla's Farm and Resort, Lucena City (Butterfly Garden).
2. This activity aims to finalize the PREFIC Team's action plan, including the launch of the 2022 Project APPRAISE and attached SGOD-SMME initiatives.
3. The expected participants are listed below:

Name	School/Station	District/Office
1. Chief Elizabeth M. De Villa	SDO Quezon- SGOD	SDO Talipan, Pagbilao
2. SEPS Oscar R. Duma Jr.	SDO Quezon- SGOD	SDO Talipan, Pagbilao
3. EPS-II Bernadit M. Tupas	SDO Quezon- SGOD	SDO Talipan, Pagbilao
4. Charisse Joyce D. Enriquez	Bilucan Elementary School	Sampaloc
5. Edmond J. Malihan	Guinayangan Elementary School	Guinayangan South
6. Sarah O. Mendoza	Paaralang Elementarya ng Maka	Lucban
7. Armela T. Esmena	RT Camacho Integrated School	Alabat
8. Lemwel B. Soliman	Olongtao National High School	Macalelon
9. Jennifer L. Mendoza	Aurora Central Annex-1 ES	San Francisco 2
10. Maricel C. Andes	Aurora Central Annex-1 ES	San Francisco 2
11. Raenel P. Rodil	Renato Edaño Vicencio NHS	San Francisco 2
12. Jerome M. Rodil	Renato Edaño Vicencio NHS	San Francisco 2

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"Creating Possibilities, Inspiring Innovations"

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4. The program managers and participants are expected to observe minimum health protocols in accordance with IATF/DOH guidelines throughout the duration of the activity. Health declaration should be sought in respective school/office a day before the conduct of the activity.
5. Participants are reminded to bring laptop and extension wires.
6. Travel expenses incurred in this activity shall be charged against the Division/school MOOE, whereas food, venue rental and incidental expenses shall be charged against the HRTD fund, subject to the usual accounting rules and procedures.
7. Dissemination of and compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

smmeord01/27/2022

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